



WRITTEN REQUEST TO SUPPLY GOODS OR SERVICES DURING THE CANCELLATION PERIOD

Customer's Name:.....

Date:.....

Address where the contract was formed:.....

This notice is to confirm that you have contracted to receive goods and services from the Supplier in circumstances in which the contract was agreed in premises other than the Supplier's premises.

Under the Regulations you have the right to cancel this contract without giving any reason or incurring any liability during the Cancellation Period. The Cancellation Period is 14 days starting the day after the day that the contract was entered into.

You have instructed the Supplier that you want the Supplier to supply you with Goods and Services before the Cancellation Period expires. By signing the notice below confirming these instructions you as Customer agree that you must pay for the Services which are supplied by the Supplier during the Cancellation Period even if the contract is later cancelled.

That payment must be based on the supply of the Services for the period for which its supply ended when the Supplier is notified of your decision to cancel and must be in proportion to what has been supplied in comparison with the full contracted service. Any such payment will be calculated on the basis of the total agreed contract price. You will lose the right to cancel this contract if the Services have been fully performed at your request and you have acknowledged below that you will lose the right to cancel once the contract has been completed.

I,.....

(customer's full name and address) hereby agree and instruct the Supplier to proceed on the basis set out above.

Dated this.....day of.....20.....

Signed.....

Access Training (Wales) Ltd of Unit 6, Llandough Trading Estate, Penarth Rd, Cardiff, CF11 8RR Company Number 04915118